

READING AND DISTRICT MODEL AIRCRAFT CLUB Ltd

Minutes of committee meeting held on 13th October 2025 at 19:45

Present: Andy Warlow (Chair) Joe Dray (Secretary) Dave Grey and Steve Fleming

Absent: Ian McConnell, Tim Jones

- 1) Apologies received from Ian McConnell.
- 2) Minutes of previous meeting,
Section 4 Finance & Membership states that there are 67 members. This should be amended to 57.
- 3) Action Log – all actions completed JPD to update log
- 4) Finance & Membership
Approximately £30K in 'savings' account that will drop when solicitors bill is received. Amount not known despite repeated requests but estimated in region of £2K

Edmonds Accountancy will prepare club accounts for next year (2026) in addition to the company accounts for submission to HMRC. Additional cost involved and needs to be allowed for.

Old bank accounts have been closed and new company accounts have been opened. New bank details to go on membership form for 2026 – members will need to update the account details for on-line banking.

To strongly discourage payment of subs by cheque as bank charges for administering very high and to be avoided.

Membership still remains at 57. Noted that a number of successful A tests have taken place but then some individuals not seen again.

- 5) AGM Preparation (2nd December 2025)
 - Need to ensure membership form updated before distribution with AGM documents
 - Estimate approximately 20 people to be catered for.
 - AW to book hall and catering
 - Need to prepare Chairman's report (Action AW), and Treasurer's report (action IMc) to include recommendation for membership fees next year.
 - JPD to prepare draft agenda to be sent out 2 weeks before AGM
 - It was discussed and generally agreed that an increase in membership fees in region of £30 - £40 may be expected and acceptable to most members.

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6) Company Matters

Site Licence has been issued today (13/10/25), will need to be renewed annually . All work (mainly by AW on behalf of the company) has been completed and we now await solicitor's account,

Confirmed that we are now a company with 3 directors reducing to 2 when Ian departs.

7) Committee Vacancy – Treasurer

The post has been 'advertised' to all members but no interest has been expressed.

AW to inform bank that one director has resigned and that debit card will need to be issued to JPD. AW & JPD to update finance spreadsheet if new treasurer is not appointed at the AGM

8) Site Licence – copy signed by all parties received today (see above)

9) Health & Safety – review of incidents. AW recently landed a plane in a hedge causing significant damage to the plane. No risk identified to anybody in the vicinity and no H&S learning outcomes.

10) Other flying field matters – none

11) AOB - none